

HOWARD COUNTY COUNCIL MEETING: FEBRUARY 22, 2022

The Howard County Council met in Regular Session on Tuesday February 22, 2022, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President Jamie L. Bolser, Council Vice President John J. Roberts, and Members Bryan Alexander, Leslie G. Fatum, James T. Papacek, Martha J. Lake, and Daryl Maple. Also, in attendance were County Auditor Jessica Secrease and County Attorney Alan Wilson. The meeting was called to order and conducted by Council President Jamie L. Bolser.

Council President Bolser led the Pledge of Allegiance, and Council President Bolser gave a word of prayer.

IN THE MATTER OF APPROVAL OF MINUTES:

The minutes from the regular meeting held on January 25, 2021, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE NO. 2022-HCCO-9 – ADDITIONAL APPROPRIATIONS:

Auditor Jessica Secrease read Ordinance No. 2022-HCCO-9 – Additional Appropriations one time, and the ordinance was acted upon as follows:

	Additional Appropriations and Reductions	Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0001</u>	<u>Clerk:</u>		
47243	Building Upgrades	237.07	237.07
<u>0201</u>	<u>Superior Court I:</u>		
11318	Court Reporter	1136.00	1136.00
11414	Assistant Court Reporter (3)	11,130.00	11,130.00
	<u>TOTAL COUNTY GENERAL FUND:</u>	12,503.07	12,503.07
<u>1132</u>	<u>COMMUNITY CORRECTIONS FUND:</u>		
15230	Insurance	(200,000.00)	(200,000.00)
35640	Rental/Lease Fees	1,340.00	1,340.00
	<u>TOTAL COMMUNITY CORRECTIONS FUND:</u>	(198,660.00)	(198,660.00)
<u>1170</u>	<u>LIT – PUBLIC SAFETY FUND:</u>		
12304	Part-Time Dispatch	55,000.00	55,000.00
12305	Overtime Dispatcher	15,000.00	15,000.00
	<u>TOTAL LIT – PUBLIC SAFETY FUND:</u>	70,000.00	70,000.00
<u>1212</u>	<u>CASA FUND:</u>		
11113	Director*	2,932.00	2,932.00
	<u>TOTAL CASA FUND:</u>	2,932.00	2,932.00
<u>2542</u>	<u>COUNTY USER FEE – PROJECT INCOME FUND:</u>		
11121	Community Service/Intake Coordinator	1,803.00	1,830.00
11247	Probation Officer	4,093.00	4,093.00
11254	Facility Manager - Work Release	(234.00)	(234.00)
11256	Probation Officer	4,093.00	4,093.00
11257	Full-Time Detention Officer	30,498.00	30,498.00
11258	Part-Time Detention Officer	3,768.00	3,768.00
11259	Detention Officer Supervisor	6,300.00	6,300.00
11283	Administrative Assistant	1,648.00	1,648.00
11424	Administrative Assistant	1,648.00	1,648.00
12201	Field Officer (4)	9,012.50	9,012.50
15210	FICA	(306,000.00)	(306,000.00)

15230	Insurance	506,000.00	506,000.00
	<u>TOTAL COUNTY USER FEE – PROJECT INCOME FUND:</u>	262,629.50	262,629.50
<u>8100</u>	<u>KINSEY SCHOOL BREAKFAST FUND:</u>		
15210	FICA	(1,920.00)	(1,920.00)
15220	PERF	(3,834.00)	(3,834.00)
15230	Insurance	(11,458.00)	(11,458.00)
	<u>TOTAL KINSEY SCHOOL BREAKFAST FUND:</u>	(17,239.00)	(17,239.00)
<u>8906</u>	<u>COVID – LOCAL TESTING FUND:</u>		
11511	Full-Time Clinic Manager	11,735.00	11,735.00
11512	Part-Time Clinic Staff	30,000.00	30,000.00
15210	FICA	8,265.00	8,265.00
	<u>COVID – LOCAL TESTING FUND:</u>	50,000.00	50,000.00
<u>8910</u>	<u>PUBLIC HEALTH CRISIS RESPONSE FUND:</u>		
23600	Office Supplies	1,000.00	1,000.00
23710	Other Supplies	5,000.00	5,000.00
32620	Professional Fees	291,000.00	291,000.00
32160	Communications	2,000.00	2,000.00
30000	Other Services and Charges	10,000.00	10,000.00
33210	Mileage	1,000.00	1,000.00
47210	Equipment	20,000.00	20,000.00
	<u>TOTAL PUBLIC HEALTH CRISIS RESPONSE FUND:</u>	330,000.00	330,000.00
	<u>TOTAL NET APPROPRIATIONS ALL FUNDS:</u>	512,165.57	512,165.57

County General Fund 1000, Clerk Location 0001:

County Clerk Debbie Stewart requested an additional appropriation to allocate the Clerk's proceeds from the sale of scrap metal to the building upgrades account.

County General Fund 1000, Superior Court I Location 0201:

In the absence of Judge William Menges, Council President Bolser presented the requested additional appropriation to cover the salaries of the Court Reporter and Assistant Court Reporter. This is a budget correction for 2022.

Community Corrections Fund 1132:

Community Supervision Director Dustin DeLong requested a de-appropriation in the insurance account in this grant fund. Also, Mr. DeLong requested an additional appropriation for equipment rental/leases.

LIT – Public Safety Fund 1170:

In the absence of County Sheriff Jerry Asher, Council President Bolser presented the requested additional appropriation to cover the salaries of the new dispatchers starting in March and May. This will also help offset the salaries of two employees that will be taking maternity leave this year.

CASA Fund 1212:

In the absence of CASA Director Holly Becker, Council President Bolser presented the requested additional appropriation to increase the CASA Director's annual salary that was approved by the CASA Board of Directors.

County User-Fee – Project Income Fund 2542:

Community Supervision Director Dustin DeLong requested an additional appropriation to cover two Probation Officers' Indiana State mandated salary adjustments. Also, Mr. DeLong requested an additional appropriation to cover the employees 5% County wide 2022 budgeted increase as well as their insurance. A de-appropriation in the FICA account was also requested.

Kinsey School Breakfast Fund 8100:

Kinsey Youth Center Director Jeff Lipinski requested the de-appropriation of the benefits accounts in this fund. This fund is only to cover the salary for an employee and not their benefits.

COVID – Local Testing Fund 8906:

Health Department Administrator James Vest requested to appropriate the funding received for his grant in order to cover the cost of salaries and FICA for the employees working at the COVID testing site.

Public Health Crisis Response Fund 8910:

Health Department Director James Vest requested to appropriate the funding received for his new grant to cover the salaries for the Health Department staff working as school liaisons. Appropriations were also requested for the cost of office supplies, equipment, professional fees, communications, and other services and charges along with mileage for employees working at the COVID testing site.

All additional appropriations and reductions having been presented, a motion was made by Council Vice President Roberts to approve Ordinance No. 2022-HCCO-9 for additional appropriations and reductions. Councilman Alexander seconded the motion, and the motion carried.

IN THE MATTER RESOLUTION NO. 2022-HCCR-3 – TRANSFERS:

Auditor Jessica Secrease read Resolution No. 2022-HCCR-3 – Transfers one time, and the ordinance was acted upon as follows:

	Transfer From	Transfer To	Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>			
<u>0089</u>	<u>COVID Relief:</u>			
50000	Unappropriated	47210 Equipment	22,956.79	22,956.79
<u>0660</u>	<u>Prosecutor IV-D:</u>			
47210	Equipment	11139 IV-D Deputy Prosecutor	3,000.00	3,000.00

County General Fund 1000, COVID Relief Location 0089:

In the absence of Commissioner President Paul Wyman, Council President Bolser presented the requested transfer to cover the cost of the purchase of the surecall cell booster kit for the Coroner's Office and a dome camera for the conference room at Work Release.

Prosecutor IV-D, Prosecutor Location 0660:

County Prosecutor Mark McCann requested a transfer to cover the cost of hiring a new full-time IV-D Deputy Prosecutor.

Councilwoman Lake made a motion to approve Resolution No. 2022-HCCR-3 – Transfers as read. Councilwoman Fatum seconded the motion, and the motion carried.

IN THE MATTER OF ORDINANCE. NO. 2022-HCCO-10 – SALARY ORDINANCE AMENDMENTS:

Auditor Jessica Secrease read Ordinance No. 2022-HCCO-10 – Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

	Salary Amendments	Requested	Approved
<u>1000</u>	<u>COUNTY GENERAL FUND:</u>		
<u>0201</u>	<u>Superior Court I:</u>		
11318	Court Reporter	1,136.00	1,136.00
11414	Assistant Court Reporter	11,130.00	11,130.00
<u>0660</u>	<u>Prosecutor IV-D</u>		
11139	IV-D Deputy Prosecutor	3,000.00	3,000.00
<u>1132</u>	<u>COMMUNITY CORRECTIONS FUND:</u>		
15230	Insurance	(200,000.00)	(200,000.00)
<u>1170</u>	<u>LIT – PUBLIC SAFETY FUND:</u>		
12304	Part-Time Dispatch	55,000.00	55,000.00
12305	Overtime Dispatcher	15,000.00	15,000.00

CASA FUND:**1212**

11113	Director	2,932.00	2,932.00
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2542 COUNTY USER FEE – PROJECT INCOME FUND:

11121	Community Service/Intake Coordinator	1,803.00	1,803.00
11247	Probation Officer	4,093.00	4,093.00
11254	Facility Manager-Work Release	(234.00)	(234.00)
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15210	FICA	(306,000.00)	(306,000.00)
15230	Insurance	506,000.00	506,000.00

8100 KINSEY SCHOOL BREAKFAST FUND:

15210	FICA	(1,920.00)	(1,920.00)
15220	PERF	(3,834.00)	(3,834.00)
15230	Insurance	(11,485.00)	(11,485.00)

8906 COVID – LOCAL TESTING FUND:

11511	Full-Time Clinic Manager	11,735.00	11,735.00
11512	Part-Time Clinic Staff	30,000.00	30,000.00
15210	FICA	8,265.00	8,265.00

Councilman Alexander made a motion to approve Ordinance No. 2022-HCCO-10 – Salary Ordinance Amendments as read; Councilman Roberts seconded the motion, and the motion carried.

IN THE MATTER OF NEW BUSINESS:.**2021- 2022 Encumbrances:**

Auditor Jessica Secrease submitted the 2021-2022 Encumbrances in the amount of \$283,731.89. A motion was made by Councilwoman Lake to approve the 2021-2022 Encumbrances in the amount of \$283,731.89. Councilwoman Fatum seconded the motion, and the motion carried.

OTHER COUNCIL BUSINESS:

Council President Bolser requested permission from the Council Members to write a letter to the local legislators regarding the significance impact of the business personal property taxes that comes from the County's local revenue. Councilwoman President Bolser is also requesting that the State replace all current and future business personal property taxes with State revenue. Councilman Papacek made a motion to approve the Council to move forward with writing this letter. Councilwoman Fatum seconded the motion, and the motion carried.

*There being no further business to come before the Council at this time,
the meeting was adjourned at 4:44 p.m. on a motion made by Councilwoman Lake.
Councilwoman Fatum seconded the motion, and the motion carried.*

HOWARD COUNTY COUNCIL:

JAMIE BOLSER, PRESIDENT

JOHN J. ROBERTS, VICE PRESIDENT

BRYAN ALEXANDER, COUNCILMAN

LESLIE G. FATUM, COUNCILWOMAN

JAMES T. PAPACEK, COUNCILMAN

MARTHA J. LAKE, COUNCILWOMAN

DARYL MAPLE, COUNCILMAN

ATTEST:

JESSICA SECREASE, AUDITOR

Howard County Council Meeting: February 22, 2022